Producer places SIP in shared folder on host machine

SIP appears in shared folder

In Archivematica

Archivist copies SIP to quarantine

SIP is quarantined for 4 minutes

/ingestdrop/

/quarantine/

SIP is scanned for malware

Infected files are sent to possiblevirii folder

SIP contents are identified and validated using FITS

Identification/validation reports are sent to accessions folder

/possiblevirii/

/ingestdrop/

/possiblevirii/

/accessionrecords/

Next page
Archivist copies accessions folder to SIP in normalization folder.
Archivist runs BagIt script on SIP.
SIP content and PDI are zipped into AIP.
AIP is moved to myAIPs.
Normalization log is saved to accessions folder: /accessionrecords/[SIP]/xena.log.

Virus-checker report is sent to Accessions folder: /accessionrecords/ virus.log.

Archivist copies AIP to archival storage folder: /archivalstorage/.
AIP is copied to shared folder on host machine.
Archivist copies AIP to Qubit drop folder: /qubitdrop/.

Next page
AIP is uploaded into Qubit

Archivist edits descriptive metadata in Qubit

End of process